

APPLICATION FOR EMPLOYMENT

Mid-County Center, Inc.
 First Regiment Road
 Wilmington, DE 19808
 Phone: 302-995-6728
 FAX: 302-995-6515

*Prospective employees will receive consideration
 without discrimination based on any category
 or status protected by federal or Delaware law.*

Please complete all fields. Incomplete information could disqualify you from consideration.

PERSONAL	Last Name: _____ First Name: _____		Date _____
	Middle Initial: _____		
	Street Address _____		Home Phone () _____
	City, State, Zip _____		Cell Phone () _____
	If you have used another first or last name at any time, please provide that name.		Preferred Phone <input type="checkbox"/> Home <input type="checkbox"/> Cell
	Have you ever applied for employment with Mid-County Center? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: Month and year		Email Address _____
	Position Desired _____		Pay Expected _____
	Apart from absence for religious observance, are you available for full-time work? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what hours can you work?		Will you work overtime if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you legally eligible for employment in the United States?		When will you be available to begin work?
	Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.		
	Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No		
How did you hear about Mid-County Center?			

EDUCATION	SCHOOL	NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	NO. OF YEARS COMPLETED	DID YOU GRADUATE?	DEGREE OR DIPLOMA
	Graduate					
	College					
	Business/Trade/Technical					
	High School					
	Other					

MEMBERSHIP IN PROFESSIONAL OR CIVIC ORGANIZATIONS AND VOLUNTEER EXPERIENCE (Exclude those which may disclose your age, race, color, religion or national origin)	

EMPLOYMENT	Please give accurate, complete, full-time and part-time employment record. Start with your present or most recent employer.
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1	Company Name	Telephone ()
	Address	Employed (state month and year) From To
	Name of Supervisor	Weekly Pay Start Last
	State Job Title and Describe Your Work _____	Reason for Leaving

2	Company Name	Telephone ()
	Address	Employed (state month and year) From To
	Name of Supervisor	Weekly Pay Start Last
	State Job Title and Describe Your Work _____	Reason for Leaving

3	Company Name	Telephone ()
	Address	Employed (state month and year) From To
	Name of Supervisor	Weekly Pay Start Last
	State Job Title and Describe Your Work _____	Reason for Leaving

4	Company Name	Telephone ()
	Address	Employed (state month and year) From To
	Name of Supervisor	Weekly Pay Start Last
	State Job Title and Describe Your Work _____	Reason for Leaving

5	Company Name	Telephone ()
	Address	Employed (state month and year) From To
	Name of Supervisor	Weekly Pay Start Last
	State Job Title and Describe Your Work _____	Reason for Leaving

We may contact the employers listed above unless you indicate those you do not want us to contact.	DO NOT CONTACT
	Employer(s) _____ Reason _____ _____

MILITARY	COMPLETE THIS SECTION IF YOU SERVED IN THE U.S. ARMED FORCES	Branch of Service
	Describe your duties and any special training _____ _____	Period of Active Duty (Month & Year) From To
		Rank at Discharge
		Date of Final Discharge

Have you ever been bonded? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, with what employers?	Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No
State names of relatives and friends working for Mid-County Center. _____	

SIGNATURE	I hereby declare the information provided by me in this Application for Employment is true, correct and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application shall be considered cause for dismissal. I authorize you to obtain an investigative consumer report containing information obtained through personal interviews with my neighbors, friends and acquaintances. This report, if obtained, may include information as to my character, general reputation, personal characteristics and mode of living. I understand I have the right to make a written request within a reasonable period to receive additional detailed information about the nature and scope of any such investigation.	
	_____	_____
	Date	Signature

FOR EMPLOYER'S USE ONLY

REFERENCE CHECK		PERSON CONTACTED	RESULTS
	1		
	2		
	3		
	4		
	5		

INTERVIEW RESULTS	INTERVIEWER NAME AND COMMENTS

EQUAL EMPLOYMENT OPPORTUNITY

Mid-County Center is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, color, creed, religion, national origin, ancestry, citizenship status, age, sex or gender (including pregnancy, childbirth and pregnancy-related conditions), gender identity or expression (including transgender status), sexual orientation, marital status, military service and veteran status, physical or mental disability, genetic information, gender identity genetic information or any other characteristic protected by applicable federal, state or local laws and ordinances.